



SCAAO Newsletter

South Carolina Association of Assessing Officials

2019 SCAAO Spring Conference

April 29 - May 5, 2019

Beach Cove Resort
4800 S. Ocean Blvd., N. Myrtle Beach, SC

Beach Cove Room Rates

****Deadline to reserve rooms is March 30, 2019***

1 BR - \$97.00 per night (with taxes and fees-\$122.08)

2 BR - \$152.00 (with taxes and fees-\$183.68)

3 BR - \$193.00 (with taxes and fees-\$229.60)

Phone reservations: please call 888-974-2805
and refer to "SCAAO"

A first night's stay deposit is due at the time
of making the reservations.

Online reservations:

<http://search.igrez.com/reservations/beachcoveresort/?groupid=530976>

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***Conference/Continuing
Education Registration
Deadline: April 12, 2019***

**South Carolina
Association of
Assessing Officials**

***Executive Board
2019***

President
Memmus Forrest

President-Elect
Mary Arrowood

Vice Presidents
Piedmont- Cindy Burke
Midlands- Jimmy McGee
Low Country- Betty Etheridge

Executive Secretary
Doretta Elliott

Secretary
Aimee Boice

Treasurer
Adriane Shealy
Po Box 299
Little Mountain, SC 29075

Immediate Past President
Kyle Johnson

Board of Directors
Brad Carnes - 2019
Jamie Floyd - 2019
Donna Lominack - 2020
Jacky Hunter - 2021
Rob Mayer - 2021
Kevin Robinson - 2021
Cindy Chitty - 2021

IAAO Representative
Jamie Floyd

Committee Chairmen
Education
George Wise
Amelia Ruple

Legislative Study
Steve Hamilton
Mike Freeman

Conference
Adriane Shealy

State GIC Representative-DOR
Nancy Smoak

State GIC Representative-SCAAO
Mike Freeman

Parliamentarian
Sara Wade

Chaplain
Clarence Caudill

Newsletter Editor
Ashley Miles

Photographer
Eric Rowell

From The President ~ Memmus Forrest

Dear SCAAO Members:

First of all I would like to thank you all for the privilege of serving as your SCAAO President this year. It is truly an honor for me to have the support and trust of each of you as members of this great organization. An organization which strives to better equip its members with informative educational classes, workshops and seminars that meet the needs of each of you. Such opportunities are only made available due to the active involvement and hard work of the SCAAO Board of Directors, Committees and Members. We are all better together.

It has been said that the one who stops learning, stops living. So I would encourage all to be among the living. As the Spring Conference approaches know that there is a lot of planning and preparation going on behind the scenes to make this a successful conference for all. As always there will be classes and seminars for all who attend. Equally beneficial is the time that we will have together as a group and one on one to share ideas, thoughts and information with our peers. It is a time when we can socialize around our always traditional Frogmore Stew on Thursday night. And enjoy some light entertainment and relaxing time together that evening. I encourage all to make a special effort to attend as it will prove beneficial to you as well as those whom you make contact with while attending.

As in past years there will be a number of vendors attending the conference, please take the time to stop by and visit each booth and thank them for their participation. Remember also to bring door prizes.

Thanks again for allowing me to serve as your President. Looking forward to seeing each of you at the Spring Conference.

Sincerely,

Memmus Forrest
SCAAO President

Honorary Members Invitation Letter

Dear Honorary Members:

On behalf of the SCAAO Executive Board and as your 2019 President, I would like to extend a special invitation for you to join us at the 2019 Spring Educational Conference. Our conference will be held at Beach Cove Resort in North Myrtle Beach.

It is always a pleasure to have former members of our association in attendance, and especially those who have been identified by their colleagues as honorary members such as yourself. In accordance with the SCAAO constitution and at the pleasure of the Executive Board, your registration fee has been waived.

If you can join us, please complete the registration form below indicating your attendance to the events on Thursday and Friday evening. Our theme for the Thursday Frogmore Supper is “70’s”, so please come dressed in your 70’s attire.

It is important that we have this information so registration packets will include a name tag and meal tickets for each individual, and the committee can project a closer number of persons attending.

We look forward to seeing you and your guest in Myrtle Beach.

Sincerely,

Memmus Forrest
SCAAO President

Honorary Member Registration Form

Name: _____

Guest Name: _____

attending Frogmore Supper on Thursday night (May 2, 2019): _____

attending Banquet & Awards Presentation on Friday night (May 3, 2019): _____

Mail registration form to:

SCAAO c/o Adriane Shealy

PO Box 299

Little Mountain, SC 29075

Registration Deadline:

April 12, 2019

2019 SCAAO SPRING CONFERENCE AND EDUCATIONAL SEMINAR

April 29 - May 5, 2019

Beach Cove Resort

CONFERENCE REGISTRATION FORM

Name _____ Title _____

Jurisdiction _____ Office _____

Address _____

City _____ State _____ Zip _____ Phone (____) _____

Please indicate which activities you plan to attend.

☐ **SCAAO SPRING CONFERENCE 4/29/19 – 5/5/19 (*PRIOR TO APRIL 12TH*)** \$125.00
(fee includes cost for attendee to attend the Frogmore, Banquet & Awards Presentation, and Friday & Saturday Sessions)

☐ **Guest Name(s)** _____ \$50.00
(Guest fee includes cost for one guest to attend the Frogmore and Banquet & Awards Presentation but NOT another employee of your office) CHILDREN 16 & UNDER ARE FREE. CHILDREN 17 OR OLDER MUST PAY GUEST FEE IN THE AMOUNT OF \$50 AND PROVIDE NAME. Conference Registration fee for Honorary Members is waived.

Number attending: **Frogmore Stew (Thursday Night)** _____, # of children 16 & under _____
Theme/Attire: 70's
Banquet and Awards Presentation (Friday Night) _____, # of children 16 & under _____
Attire: Business Casual to Semi-Formal

☐ **LATE SCAAO SPRING CONFERENCE 4/29/19 – 5/5/19 (*AFTER APRIL 12TH*)** \$150.00
(fee includes cost for attendee to attend the Frogmore, Banquet & Awards Presentation, and Friday & Saturday Sessions)

☐ **Guest Name(s)** _____ \$75.00
(Guest fee includes cost for one guest to attend the Frogmore and Banquet & Awards Presentation but NOT another employee of your office) CHILDREN 16 & UNDER ARE FREE. CHILDREN 17 OR OLDER MUST PAY GUEST FEE IN THE AMOUNT OF \$50 AND PROVIDE NAME. Conference Registration fee for Honorary Members is waived.

Number attending: **Frogmore Stew (Thursday Night)** _____, # of children 16 & under _____
Theme/Attire: 70's
Banquet and Awards Presentation (Friday Night) _____, # of children 16 & under _____
Attire: Business Casual to Semi-Formal

☐ **Frogmore Stew only** If attending workshop/continuing education only and do not plan on attending Conference (*Friday & Saturday sessions*), you must have a ticket to attend the Frogmore. \$25.00

TOTAL AMOUNT ENCLOSED \$ _____

NOTE: To Enroll For The Workshop For The Auditors, Treasurers or Tax Collectors Or For The Continuing Educational Courses For The Assessors, You Must Complete The Appropriate Registration Form(s). You May Submit One Check To Cover Cost Of The Conference Registration And The Educational Workshops. Please Complete The Attached Registration Forms And Return Along With Your Payment To The Address Listed Below:

Make checks payable to SCAAO and mail to:

SCAAO c/o Adriane Shealy, Post Office Box 299, Little Mountain, SC 29075

2019 SCAAO EDUCATIONAL WORKSHOP
AUDITOR'S, TREASURER'S AND TAX COLLECTOR'S

COURSE REGISTRATION FORM - THURSDAY, MAY 2, 2019

Thursday, May 2, 2019

Topic: New Boat Legislation and it's impact on Auditor's Treasurers & Tax Collectors

9:00am - 10:15am Workshop - Peter Tecklenburg - Charleston County Auditor

10:15am - 10:30am Break

*10:30am – 12 Noon Workshop - Angie Cassella, Deputy Director, SCDNR
Julie Jarrett, License Section Supervisor, SCDNR*

☐ Auditor's, Treasurer's & Tax Collector's Workshop (PRIOR TO APRIL 12TH) \$40.00

☐ **LATE** Auditor's, Treasurer's & Tax Collector's Workshop (AFTER APRIL 12TH) \$60.00

☐ Frogmore Stew - Number Attending: _____ \$25.00

(You do not need to purchase Frogmore Stew tickets if you have registered for the conference - see page 4)

Total Amount Enclosed: \$ _____

The SCAAO Spring Workshop for Auditor's, Treasurer's and Tax Collector's held Thursday morning cost \$40. To attend other Conference functions that begin on Thursday afternoon, you must register for the Conference (see registration on page 4). The conference fee includes Thurs Frogmore, Fri Banquet and Friday & Saturday sessions. If you're attending the Thursday workshop only and do not plan to attend conference, the cost of Frogmore is \$25.00.

Honorary Members who attend the Education Workshop are required to pay the Workshop Registration Fee in the amount of \$40.00.

Name _____ Title _____

Jurisdiction _____ Office _____

Address _____

City _____ State _____ Zip _____ Phone (____) _____

Make checks payable to SCAAO and mail to:

SCAAO c/o Adriane Shealy

Post Office Box 299

Little Mountain, South Carolina 29075

**2018 SCAAO President,
Kyle Johnson,
passes the gavel to
newly elected President,
Memmus Forrest**



**CONGRATULATIONS
to the 2018 Max Rush
Award Recipient:
*Jacky Hunter***



**CONGRATULATIONS
to the 2018 Honorary
Award Recipient:
*Cheryl Morgan***



**CONGRATULATIONS
to the 2018 Honorary
Award Recipient:
*Linda Shugart***





IMPORTANT REMINDERS:

*Please remember to bring **door prizes** with you to the Spring Conference. We want to make certain that everyone who brings a door prize receives one. This takes 100% participation.

*All nominations for the *Max G. Rush Award* are due by June 1, 2019. Please turn in nominations to Memmus Forrest, 2019 SCAAO President.

Information Page

Both the Registration Form and Enrollment Agreement **must be completed**. Please enter the total amount of money on **Page Two** of the Registration Form for **each** individual. Each person registering for a class must fill out a Registration Form and Enrollment Agreement. However, you can write one check to cover multiple completed Registration Forms – **please specify on check stub what courses the money is appropriated to.**

Solving Land Valuation Puzzles Pending LLR Approval (7 hours credit) (Appraisal Institute Course)

Course Location & Dates

Beach Cove Resort
4800 South Ocean Boulevard
North Myrtle Beach, South Carolina 29582

The class will be offered 2 days:

Wednesday, May 1, 2019

Thursday, May 2, 2019

Limited to 50 attendees each day

REGISTRATION DEADLINE FOR CLASS IS: Monday, April 12, 2019

IMPORTANT INFORMATION:

- Registration will be from 8:00am - 8:30am
- The class is from 8:30am - 4:30pm
- The cost of this course is \$120.00 and includes all materials

Please complete a registration form for each person attending the educational workshop and return it along with your check made payable to **SCAAO by April 12 2019** to the address listed below. You may fax your registration and enrollment agreement and mail your payment later with your **original** registration form and enrollment agreement.

Please make checks payable to SCAAO and send to:

*SCAAO, c/o Adriane Shealy
Post Office Box 299
Little Mountain, South Carolina 29075*

South Carolina Association of Assessing Officials
Appraisers Continuing Education Course - 7 Hours
COURSE REGISTRATION FORM

Enrollment Agreement Page 3 must be signed and returned with this Registration Form

*****APPLICATIONS MUST BE TYPED OR PRINTED LEGIBLY*****

Legal Name:	Title:
County:	OFFICE ADDRESS:
City:	State Zip Code
Email:	Telephone No:
SC Appraisal Lic/Cert #: Include License Type: (Ex: A, L, CR, CG, etc.)	SSN: xxx-xx-_____ (just last 4 #'s)

Beach Cove Resort
4800 South Ocean Boulevard
North Myrtle Beach, South Carolina 29582

CHOOSE ONE DATE BELOW:

☐ Wednesday, May 1, 2019

OR

☐ Thursday, May 2, 2019

Limited to 50 attendees each day

Solving Land Valuation Puzzles \$120.00
Pending LLR Approval (7 hours credit)
(Appraisal Institute Course)

This is a 7-hour CE credit course on “Solving Land Valuation Puzzles.” Learn how to solve a variety of land valuation and feasibility problems using less commonly used land valuation techniques in this one-day seminar. Interactive case studies and discussion topics cover highest and best use considerations, land residual analysis, contamination, impacts of tax increment financing on feasibility, condemnation, subdivision analysis, unit of comparison selection, and alternatives when inadequate land sales exist. Problem identification, assignment conditions, scope of work decisions, and standards of practice are reviewed in each problem and solutions are discussed. Lively class discussion and interaction will result as problems are explored.

Please make checks payable to SCAAO and send to:

SCAAO c/o Adriane Shealy
Post Office Box 299
Little Mountain, South Carolina 29075

Total Amount: \$ _____

Page 2 of 3 - Solving Land Valuation Puzzles

South Carolina Association of Assessing Officials
Appraisers Continuing Education Course - 7 Hours

CONTINUING EDUCATION COURSE ENROLLMENT AGREEMENT

**Solving Land Valuation Puzzles
Pending LLR Approval (7 hours credit)
(Appraisal Institute Course)**

SCAAO
Post Office Box 299
Little Mountain, South Carolina 29075

*****APPLICATIONS MUST BE TYPED OR PRINTED LEGIBLY*****

Legal Name:	Title:		
County:	OFFICE ADDRESS:		
City:	State	Zip Code	
Email:	Telephone No:		
SC Appraisal Lic/Cert #: Include License Type: (Ex: A, L, CR, CG, etc.)	SSN: xxx-xx-_____ (just last 4 #'s)		

Policies & Procedures:

Class Conduct: The instructor has the right to have any disruptive student removed from the class. All pagers and/or cell phones are to be turned off during class hours.

Cancellation: We reserve the right to cancel the course if a minimum of ten (10 students do not register). If an emergency (i.e., act of God, weather emergency, illness of instructor) warrants the rescheduling of a course, you will be advised as soon as possible. If the course is cancelled, students will receive full refunds.

Refunds: Refunds will be paid only upon receipt of written notice postmarked or faxed at least one week before the course. No refunds will be paid for notices received six days or less prior to the course. NO EXCEPTIONS.

Certificate: Upon successful completion of the course, a Certificate-of-Completion will be mailed to the student. Rosters are kept for five years.

Our courses are offered to anyone regardless of race, color, religion, sex, national origin, familial status, or handicap. If you need special accommodations, please notify us immediately.

Cost of the course includes all material.

MANDATORY ATTENDANCE: *I understand that registering for the class requires me to attend the full course in order to receive Mandatory Continuing Education Credit. If for any reason, I enter late, leave early, take extended breaks, or am unable to attend the entire course, I will not receive credit. There will be no make-up for any sessions missed.
I have read, understand, and hereby consent to the above policies.*

Signature: _____

Date: _____

South Carolina Department of Revenue
Appraisers Mandatory DOR (7 hours) Continuing Education Course

Information Page

Both the Registration Form and Enrollment Agreement **must be completed**. Please enter the total amount of money on **Page Two** of the Registration Form for **each** individual. Each person registering for a class must fill out a Registration Form and Enrollment Agreement. However, you can write one check to cover multiple completed Registration Forms – **please specify on check stub what courses the money is appropriated to.**

**Reducing Errors and Bias Mass Appraisal
CE-1745 (7 hours credit)**

Course Location & Dates

Beach Cove Resort
4800 South Ocean Boulevard
North Myrtle Beach, South Carolina 29582

The class will be offered 2 days:

Wednesday, May 1, 2019

Thursday, May 2, 2019

Limited to 50 attendees each day

REGISTRATION DEADLINE FOR CLASS IS: Monday, April 12, 2019

IMPORTANT INFORMATION:

- Registration will be from 8:00am - 8:30am
- The class is from 8:30am - 4:30pm
- The cost of this course is \$100.00
- Lunch is on your own; 12:00pm - 1:00pm

Please complete a registration form for each person attending the educational workshop and return it along with your check made payable to **SCAAO by April 12, 2019** to the address listed below. You may fax your registration and enrollment agreement and mail your payment later with your **original** registration form and enrollment agreement. As you are aware, you are required by state law to attend seven (7) hours of continuing education provided by the Department of Revenue.

Please make checks payable to SCAAO and send to:

*SCAAO, c/o Adriane Shealy
Post Office Box 299
Little Mountain, South Carolina 29075*

South Carolina Department of Revenue
Appraisers Mandatory DOR (7 hours) Continuing Education Course
COURSE REGISTRATION FORM

Enrollment Agreement Page 3 must be signed and returned with this Registration Form

*****APPLICATIONS MUST BE TYPED OR PRINTED LEGIBLY*****

Legal Name:	Title:
County:	OFFICE ADDRESS:
City:	State Zip Code
Email:	Telephone No:
SC Appraisal Lic/Cert #: Include License Type: (Ex: A, L, CR, CG, etc.)	SSN: xxx-xx-_____ (just last 4 #'s)

Beach Cove Resort
4800 South Ocean Boulevard
North Myrtle Beach, South Carolina 29582

CHOOSE ONE DATE BELOW:

☐ Wednesday, May 1, 2019

OR

☐ Thursday, May 2, 2019

Limited to 50 attendees each day

Reducing Errors and Bias Mass Appraisal- \$100.00
CE-1745 (7 hours credit)

This is a 7-hour CE credit course on “Reducing Errors and Bias Mass Appraisal”. This course will focus on recognizing and minimizing bias and errors in your mass appraisal program. Topics include uniformity in grading and valuing property, recognizing bias related to personality or specific property types and practices to bring continuity and improved program consistency as you progress from one reassessment to the next.

Please make checks payable to SCAAO and send to:

SCAAO c/o Adriane Shealy
Post Office Box 299
Little Mountain, South Carolina 29075

Total Amount: \$ _____

Page 2 of 3 - Reducing Errors and Bias Mass Appraisal

Reducing Errors and Bias Mass Appraisal CE-1745 (7 hours credit)

*****APPLICATIONS MUST BE TYPED OR PRINTED LEGIBLY*****

CASC Officers

President

Rick Jantzen - York County

Vice President

Rob Weaver - Cherokee County

Secretary/Treasurer

Mary Arrowood—Newberry County

Board Members

2019-2020

Jamie Floyd - Florence County

2017-2019

Brad Carnes - Lancaster County

Joseph Richey - Greenwood County

Parliamentarian

Debbie Adkins - Greenville County

Legislative Chairman

Mike Freeman - Anderson County

Legislative Co-Chairperson

Toy Glennon - Charleston County

County Assessor's of South Carolina

<http://assessorcasc.org/>

Dear CASC Members,

I hope that everyone is doing well and has settled into the new year. I would like to remind and encourage everyone to attend the CASC meeting scheduled for Friday, May 3, 2019 at the Spring SCAAO Conference. Some of the topics of discussion will be any changes in legislation, updating the Assessor's Manual and the Fall Conference in Beaufort.

I hope to see everyone at the beach.

Sincerely,

Rick Jantzen

CASC President

SCATT Officers

President

Brian Schult

Georgetown County Auditor

President-Elect

Jamie Estes

Dillon County Treasurer

Vice President

Christy Hubbard

Oconee County Auditor

Secretary

Delorice Barrington

Marlboro County Treasurer

Treasurer

Arlene Traxler

Edgefield County Treasurer

Parliamentarian

Wayne Capell

Lee County Treasurer

Chaplain

Carolina Richardson

Sumter County Treasurer

South Carolina Association of Auditors, Treasurers & Tax Collectors

Upcoming Events

- **SCATT Fall Conference:
November 13-15, 2019; Myrtle Beach, SC
(Marina Inn at Grand Dunes)**
- **SCATT Academy:
February 7-9, 2020; Columbia, SC
(Embassy Suites by Embassy)**
- **SCATT Spring Conference:
April 11-13, 2020; Hilton Myrtle Beach Resort**



TENTATIVE AGENDA - SCAAO EDUCATIONAL CONFERENCE

Wednesday, May 1, 2019

7:30-8:30am Continental Breakfast - 2nd Floor Lobby; North Foyer

Continuing Education for 2 courses:

***Reducing Errors and Bias Mass Appraisal**

***Solving Land Valuation Puzzles**

8:00am-8:30am Registration - 2nd Floor Lobby

8:30am-10:00am Continuing Education

10:00am-10:15am Break

10:15am-12:00noon Continuing Education

12:00noon-1:00pm Lunch - On Your Own

1:00pm-2:30pm Continuing Education

2:30pm-2:45pm Break

2:45-4:30pm Continuing Education

Thursday, May 2, 2019

7:30-8:30am Continental Breakfast - North Foyer

Continuing Education for 2 courses:

***Reducing Errors and Bias Mass Appraisal**

***Solving Land Valuation Puzzles**

8:00am-8:30am Registration - 2nd Floor Lobby

8:30am-10:00am Continuing Education

10:00am-10:15am Break

10:15am-12:00noon Continuing Education

12:00noon-1:00pm Lunch - On Your Own

1:00pm-2:30pm Continuing Education

2:30pm-2:45pm Break

2:45-4:30pm Continuing Education

Auditor's, Treasurer's & Tax Collector's Educational Workshop

8:00am-9:00am Continental Breakfast - 2nd Floor Lobby; South Foyer

8:00am-9:00am Registration

9:00am-12:00noon Workshop (*Topic:: New Boat Legislation*)

Conference Information

2:00pm-5:00pm Conference Registration - Salon E, F, G

2:00pm-6:30pm Exhibits Open - Salon E, F, G

5:00pm-6:30pm Exhibitors Reception - Salon E, F, G

7:30pm-11:00pm Ed Owens Frogmore Stew (Theme/Attire: 70's)

TENTATIVE AGENDA - SCAAO EDUCATIONAL CONFERENCE

Friday, May 3, 2019

8:00am-9:30am	Executive Board Meeting - Coral Room, 1st Floor
8:30am-9:30am	Continental Breakfast - Salon E, F, G
9:00am-9:30am	Conference Registration Continues - 2nd Floor Lobby
9:45am	Friday Workshop Begins - Salon A, B, C
9:45am - 10:00am	Welcome - Memmus Forrest, SCAAO President
10:00am-10:45am	Legislative Update; Association of Counties
10:45am-11:00am	Break
11:00am-1:00pm	Guest Speakers: SC Disaster Recovery Office; Ben Duncan, Program Director and Eric Fosmire, Legal Director
1:00pm-2:00pm	Assessor's Meeting
2:00pm-3:00pm	Lunch (on your own)
3:00pm-5:00pm	Assessor's Breakout Session—Salon A Auditors, Treasurers, & Tax Collectors Breakout Session—Salon B
6:30pm-7:00pm	President's Reception - Salon E, F, G
7:00pm-9:00pm	Banquet & Awards Presentation (Business casual to Semi-formal) Mr. Larry Weaver, Professional Comedian & Motivational Speaker - Salon A, B, C ,D
9:00pm-12:00am	Dance - Entertainment provided by Second Nature - Salon E, F, G

Saturday, May 4, 2019

8:00am-9:00am	Continental Breakfast - North Foyer
9:00am-1:00pm	SCAAO Spring Business Meeting; President Memmus Forrest Presiding

Sunday, May 5, 2019 - Adjournment

Did you know....



Door prizes are given out Thursday, Friday and Saturday during the conference. We rely on each person attending to bring one. It can be gift cards or any type of item that you think would make a good door prize. We appreciate everyone helping to make this a success each year.

FINAL CLASS

2019 DOR REQUIRED CLASS

Information Page

Both the Registration Form and Enrollment Agreement **must be completed**. Please enter the total amount of money on **Page Two** of the Registration Form for **each** individual. Each person registering for a class must fill out a Registration Form and Enrollment Agreement. However, you can write one check to cover multiple completed Registration Forms – **please specify on check stub what courses the money is appropriated to.**

REDUCING ERRORS AND BIAS MASS APPRAISAL

CE-1745 (7 hours credit)

Course Location & Dates

Seawell's
1125 Rosewood Drive
Columbia, SC 29201

The class will be offered on:

Thursday, May 23, 2019

Limited to 50 attendees

REGISTRATION DEADLINE FOR CLASS IS: April 26, 2019

IMPORTANT INFORMATION:

- Registration will be from 8:00am to 8:30am
- The class is from 8:30am-4:30pm
- The cost of this course is \$100.00 and includes all materials
- Lunch will be provided—Lunch Break from 12:00pm-1:00pm

Please complete a registration form for each person attending the educational workshop and return it along with your check made payable to **SCAAO by April 26, 2019** to the address listed below. You may fax your registration and enrollment agreement and mail your payment later with your **original** registration form and enrollment agreement.

As you are aware, you are required by state law to attend seven (7) hours of continuing education provided by the Department of Revenue.

Please make checks payable to SCAAO and send to:

*SCAAO, c/o Adriane Shealy
Post Office Box 299
Little Mountain, South Carolina 29075*

*Page 1 of 3 - Reducing Errors and Bias Mass Appraisal - **Columbia; Final Class***

South Carolina Department of Revenue
Appraisers Mandatory DOR (7 hours) Continuing Education Course

FINAL DOR CLASS

Enrollment Agreement Page 3 must be signed and returned with this Registration Form

APPLICATIONS MUST BE TYPED OR PRINTED LEGIBLY

Legal Name:	Title:
County:	OFFICE ADDRESS:
City:	State Zip Code
Email:	Telephone No:
SC Appraisal Lic/Cert #: Include License Type: (Ex: A, L, CR, CG, etc.)	SSN: xxx-xx-_____ (just last 4 #'s)

Seawell's
1125 Rosewood Drive
Columbia, SC 29201

CLASS DATE/LOCATION:

Thursday, May 23, 2019 - Columbia, SC

Limited to 50 attendees

REDUCING ERRORS AND BIAS MASS APPRAISAL
CE-1745 (7 hours credit)

This is a 7-hour CE credit course on “Reducing Errors and Bias Mass Appraisal”. This course will focus on recognizing and minimizing bias and errors in your mass appraisal program. Topics include uniformity in grading and valuing property, recognizing bias related to personality or specific property types and practices to bring continuity and improved program consistency as you progress from one reassessment to the next.

Please make checks payable to SCAAO and send to:

SCAAO c/o Adriane Shealy
Post Office Box 299
Little Mountain, South Carolina 29075

Total Amount: \$ _____

*Page 2 of 3 - Reducing Errors and Bias Mass Appraisal - **Columbia; Final Class***

South Carolina Department of Revenue
Appraisers Mandatory DOR (7 hours) Continuing Education Course

CONTINUING EDUCATION COURSE ENROLLMENT AGREEMENT

**REDUCING ERRORS AND BIAS MASS APPRAISAL
CE-1745 (7 hours credit)**

SCAAO
Post Office Box 299
Little Mountain, South Carolina 29075

*****APPLICATIONS MUST BE TYPED OR PRINTED LEGIBLY*****

Legal Name:	Title:
County:	OFFICE ADDRESS:
City:	State Zip Code
Email:	Telephone No:
SC Appraisal Lic/Cert #: Include License Type: (Ex: A, L, CR, CG, etc.)	SSN: xxx-xx-_____ (just last 4 #'s)

Policies & Procedures:

Class Conduct: The instructor has the right to have any disruptive student removed from the class. All pagers and/or cell phones are to be turned off during class hours.

Cancellation: We reserve the right to cancel the course if a minimum of ten (10 students do not register). If an emergency (i.e., act of God, weather emergency, Illness of instructor) warrants the rescheduling of a course, you will be advised as soon as possible. If the course is cancelled, students will receive full refunds.

Refunds: Refunds will be paid only upon receipt of written notice postmarked or faxed at least one week before the course. No refunds will be paid for notices received six days or less prior to the course. NO EXCEPTIONS.

Certificate: Upon successful completion of the course, a Certificate-of-Completion will be mailed to the student. Rosters are kept for five years.

Our courses are offered to anyone regardless of race, color, religion, sex, national origin, familial status, or handicap. If you need special accommodations, please notify us immediately.

Cost of the course includes all material.

MANDATORY ATTENDANCE: *I understand that registering for the class requires me to attend the full course in order to receive Mandatory Continuing Education Credit. If for any reason, I enter late, leave early, take extended breaks, or am unable to attend the entire course, I will not receive credit. There will be no make-up for any sessions missed.*

I have read, understand, and hereby consent to the above policies.

Signature: _____

Date: _____



SCAAO NEWSLETTER

Ashley Miles, *Editor* - 864-617-0766

Eric Rowell, *Photographer*

PO Box 8002

Anderson, SC 29622

Phone: 864-617-0766

Fax: 864-260-4099

Email: amiles@andersoncountysc.org

SCAAO MEMBERSHIP APPLICATION

JANUARY 1—DECEMBER 31, 20__

Date_____ Renewal_____ New Application_____

Enclosed is a check payable to the SCAAO in the amount of \$_____ for dues
as a Regular_____ or Associate _____ Member.

Name: _____

Title: _____

Mailing Address: _____

Annual Dues:

Regular \$30.00

Associate \$35.00

Jurisdiction: County_____ State Agency _____ or Company_____

Phone Number_____ Fax Number_____

Appraiser License #_____ Years of Appraisal/ Assessment Field_____

Designations Held_____

_____ E-mail_____

Signature

Mail to: SCAAO, c/o Adriane Shealy, Treasurer - 803-239-6912

PO Box 299, Little Mountain SC 29075